



Ellensburg Rodeo Top Hands Specifications

Organization:

The Ellensburg Rodeo Top Hands is a working group of volunteers that supports the all-volunteer Board of Directors in producing a world-class professional rodeo. The Board of Directors make all major decisions regarding financial expenditures and operating policy. The role of the Top Hands is to assist the board in the production of the performance. The Top Hands are organized by charter and has an elected executive board consisting of the President, Vice President, Secretary, Treasurer, and Member at Large. The executive board may from time to time make decisions for the Top Hands at the discretion of the Board of Directors. The Ellensburg Rodeo has one full time employee, the General Manager.

The Ellensburg Rodeo Top Hands Association formed an all-volunteer group called the "Top Hands" in 1988. This group consists of up to 25 members hand selected from diverse backgrounds, talents, and skills.

Each Top Hand is assigned to various committees and responsibilities by the President. Committees and responsibilities include but are not limited to: merchandising, sponsorship/awards, contestant and visitor parking, Behind the Chutes beer garden and Trading Post Saloon, children's activity corral, Yakama Indian Village, Parade, Xtreme Bulls, royal court, and autograph session.

Mission Statement:

The mission of the Ellensburg Rodeo Top Hands Association is to support and assist the Ellensburg Rodeo Board of Directors in the production of one of the top rodeos in the world by using all of our talents and resources.

Ellensburg Rodeo Mission Statement:

"The Mission of the Ellensburg Rodeo is to celebrate our community through hosting a world class rodeo by investing in our future while preserving the traditions of our valley's western heritage."

Our shared vision: Continue to be one of the top rodeos in the world by using all of our talents and resources.

Our core values:

- Community
- Teamwork
- Leadership
- Ownership

Active Participation:

The Top Hands group is a working group. Making attendance at all meetings is a high priority. Be prepared to discuss issues and business on the agenda. Meetings are held the first Monday of each month from April through October. There are typically two joint meetings with the Rodeo Board throughout the year. Meetings last about two hours each. Meeting attendance requirements can be found in the Top Hands bylaws.

All members are expected to also help set up and tear down for the annual Ellensburg Rodeo as well as help with pre work tasks behind the scenes. Set up starts two weeks before the event. Tear down happens the day right after the event. It is expected that members be on the grounds full time as early as the Thursday of rodeo, however, you can expect to spend more time prepping. **Mandatory tear down happens the Tuesday right after rodeo.** Top Hand members are able to ride horseback in the annual Ellensburg Rodeo Parade and daily Ellensburg Rodeo grand entries if their work assignment allows time.

Mission critical competencies and attributes:

- Trusted, proven team member
- Good communicator
- Adaptable in working within a diverse group of individuals.
- Teachable, quick learner
- Knowledge of overall purpose
- A “can do,” positive attitude
- Focus on helping create an enjoyable experience to our fans/contestants/community
- Ability to multi-task effectively
- Ability to work independently when needed
- Input into process improvement