

Mobile/Event Vendors within City of Ellensburg



Any and all events in public places, city owned occupancies or events open to the general public in the City of Ellensburg are subject to a Fire and Life Safety Inspection to ensure safety for all participants in such events. The following is a brief summary of what to expect as a vendor from these inspections.

Tents and Coverings

- Any tent larger than 400 square feet require a permit through the City of Ellensburg (KVFR). The permit department can be contacted at 509-933-7241 or prevention@kvfr.org
- Tents, canopies, membranes, tarps must be made of fire resistive material. A tag must be present on the tent confirming material meets minimum NFPA 701 or California State Fire Marshal Seal.
- Tents used for cooking operations of any kind must be made of fire resistive material to the standards listed above.
- Tents used for cooking operations:
 - Cannot be open to the public.
 - Cooking appliances must be a minimum 36 inches (3 feet) away from tent walls.
 - Cooking appliances must have minimum vertical clearance of 48 inches from appliance to tent
 - Must be a minimum five (5) feet away from any other tents/vendors

Vendors Cooking, Heating or Preparing Food

- Tent must be made of fire resistive material (see above).
- Any compressed cylinders (propane or other compressed gas or liquid) must be secured to prevent tipping or dislodging
 - If compressed cylinder contains flammables, it must be a safe distance away from cooking or heating appliance. LPG cylinders shall be outside of tents with wall(s).
 - Cylinders must be in good working order free of defects, dents, marring, burn marks, etc.
 - Cylinders must be protected from potential contact with vehicles
- Must have operational class ABC fire extinguisher with a minimum rating of 2:A 10:BC. Extinguisher must be up to date on its annual service/inspection with tag present.



- Any cooking operations that create, cause or disperse grease laden vapors must also have a Class K fire extinguisher (frying, grilling, deep frying, etc.) Extinguisher must be up to date on annual service/inspection with tag present.
- EXTINGUISHERS MUST BE READILY ACCESSIBLE AT ALL TIMES!!
(cannot be obstructed or hidden in cabinets, etc.)

Food Trucks/Trailers

Vendors utilizing trucks, vans, trailers, etc. to cook and/or prepare food MUST meet the same requirements as listed in the previous section (Vendors Cooking, Heating & Preparing food). Food Truck/Trailers will be required to complete or have a current record of a Kittitas County Food Truck/Trailer inspection. Which includes the following under the 2018 IFC:



- Kitchen hoods and suppression systems must be current on 6-month inspections. Tag must be present on pull station.
- Hoods and ducts must be current on professional cleaning with decal posted clearly on hood.
- Trucks must be parked at least 10 feet away from buildings, vehicles, and any combustible materials.
- Solid fuel burning materials

Your Company Name												
Certified Kitchen Exhaust Cleaner												
919-380-9883												
All accessible areas cleaned unless noted in Service Report												
LAST CLEANING:												
2020	2021	2022	2023									
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
NEXT SERVICE DUE:												
2020	2021	2022	2023									
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	

©Value Printing

must not be stored closer than 3 feet to cooking appliance or heat source (wood, briquettes, etc.)

- In order to operate and conduct business out of a food truck or trailer, you must have Washington State Department of Labor and Industries label on unit per RCW 43.22.340. An inspection will not be completed on food truck without the label and operation will not be permitted.

THE STATE OF WASHINGTON			
DEPARTMENT OF LABOR AND INDUSTRIES			
INSPECTED AND APPROVED TO THE RULES AND REGULATIONS FOR CONVERSION VENDOR UNIT OR SELF-PROPELLED MEDICAL UNIT, RCW 43.22.340. UNITS BEARING A DEPARTMENT INSIGNIA SHALL NOT HAVE ANY PLUMBING, MECHANICAL OR ELECTRICAL EQUIPMENT AND INSTALLATIONS ALTERED UNLESS APPROVAL IS FIRST OBTAINED FROM THE DEPARTMENT OF LABOR AND INDUSTRIES. SELLER/CONVERTOR CERTIFIES TO COMPLIANCE OF UNIT.			
VENDOR NO.	P.A.	D	
MDN	VEN V2500		
ELECTRICAL SERVICE LEAD	PLUMBING FIXTURES	HEATING AND/OR COOLING	
		☐ YES ☐ NO	

Reminders

- The Fire Inspector has the authority to use discretion in enforcement of these hazards.
- Under no circumstances shall fire hydrants be blocked or obstructed.
- Any extension cords or electrical cables in foot traffic areas must be covered by an appropriate and approved protective cover and cannot be in contact with water or other chemicals.
- Any use of extension cords or power strips MUST be labeled and appropriate for outside use.
- Smoking within 25 feet of any cooking appliance or combustible material is prohibited.
- Placement of any tents, vehicles or other temporary structure must not block emergency vehicle access.

Kittitas Valley Fire & Rescue

Fire and Life Safety Division

